

MINUTES OF THE MEETING OF THE BOARD OF FIRE COMMISSIONERS

Of the

LIME ROCK FIRE DISTRICT, INC., 1085 Great Road, Lincoln RI 02865

HELD OCTOBER 14, 2014

Present: Mr. Ronald Rivet, Mr. James A. Fredrikson, Mr. John Houghton, Mr. Joseph Nadro, Mr. Mark Krieger arrived at 5:17 Chief Frank Sylvester, Ms. Cheryl Cronan, Ms. Lesley Heaton.

Mr. Ronald Rivet called the meeting to order at 5:07 p.m., Tuesday October 14, 2014.

MINUTES OF THE SEPTEMBER 09, 2014 MEETING:

Mr. John Houghton made a motion to accept the Minutes of the September 09, 2014 meeting. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

MINUTES OF THE SEPTEMBER 09, 2014 EXECUTIVE SESSION:

Mr. James A. Fredrikson made a motion to accept the Minutes of the September 09, 2014 Executive Session Minutes. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

MINUTES OF THE SEPTEMBER 18, 2014 INFORMATIONAL MEETING:

Mr. James A. Fredrikson made a motion to accept the Minutes of the September 18, 2014 Informational Meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement

PUBLIC INPUT:

No Public Input.

Awards Ceremony

Lt. Alfred Laboissiere, Firefighters Chad San Bento and Steven Instasi were honored by their peers, local officials and members of Twin River staff, for saving the life of a patron at Twin River Casino. Mr. Santos the individual who suffered the heart attack and his family were also in attendance.

ELECTIONS:

Mr. Ronal Rivet welcomed newly elected Board Member Joseph Nadro.

Mr. Nadro spoke about his background and qualifications.

Mr. Mark Krieger made a motion to nominate Mr. Ronald Rivet as Chairman of the Board. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. John Houghton made a motion to nominate Mr. Mark Krieger as Vice Chairman of the Board. Mr. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. James A. Fredrikson made a motion to nominate Mr. John Houghton to the position of secretary/clerk.

Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

CHIEF'S REPORT:

Mr. Mark Krieger made a motion to accept the Chief's Report as presented. Mr. John Houghton seconded the motion.

Mr. Mark Krieger inquired about the two individuals that are out due to injury and illness. Chief Sylvester gave an update of when the individuals will return to work.

Mr. Mark Krieger inquired who was assuming the duties of the Fire Marshal during Steve Tuckers absence. Chief Sylvester: Firefighter Albert Ledoux has been doing an outstanding job during the Marshal's absence.

Mr. Mark Krieger inquired if the reports dates were fiscal or calendar. Chief Sylvester: The reports are fiscal year.

Mr. Mark Krieger inquired about the purchase of the new vehicle. Chief Sylvester: I have begun to look for vehicles. At this point, I am going towards a used Ford Escape.

Joseph Nadro: Inquired about the old vehicle Chief Sylvester: It will be sold to offset the cost of the new vehicle.

Mr. John Houghton asked for an update on the equipment to be purchased with grant funds. Chief Sylvester: We have received most of all the equipment at this time.

Chief Sylvester noted that Lt. Jason Dupont and Firefighter David Bethel have attended the mandatory grant-writing course to submit future grants.

Mr. Joseph Nadro noted that there is a Government program called 1033, which is the distribution of excess military equipment. Chief Sylvester: Yes, I am aware of that program, as we have already looked into it.

Chief Sylvester noted that Lt. Joseph Amaral has been working on a granite monument to be dedicated to the memory of the 911 victims. Lt. Amaral has been collecting donations from the community to offset the cost.

Mr. James A. Fredrikson inquired about the fire safety event that was recently held at a local business. Assistant Chief Jacques stated that the event was a success.

With no further discussion, the Chief's Report was accepted with all

Commissioners in agreement.

TAX COLLECTOR'S REPORT:

Mr. James A. Fredrikson made a motion to accept the Tax Collector's Report as presented. Mr. Joseph Nadro seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger asked the location of the lot that is being abated. Ms. Heaton provided a location address.

There was a discussion regarding tax collection on mobile homes.

Mr. Mark Krieger asked for an update on the delinquent account that has the long-term bankruptcy status. Ms. Heaton: It is being investigated by the law firm that handles our tax sales. At this time, I have not received an update from them.

Mr. James A. Fredrikson inquired if the amount of uncollected taxes at this time of the year is normal: Ms. Heaton: It is in line with last year.

Mr. Mark Krieger made a motion to approve the abatement for \$ 30.00.

Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

With no further discussion, the Tax Collectors Report was accepted with all Commissioners in agreement.

TREASURER IS REPORT:

Mr. John Houghton made a motion to accept the Treasurer's Report as presented. Mr. James A. Fredrikson seconded the motion.

Ms. Cronan provided the Board with updated budget to actual figures.

Mr. Mark Krieger inquired about the increase in the professional services line item. Ms. Cronan: We received an invoice from the attorney along with the invoice from the stenographer who took the minutes from the annual meeting.

Mr. Mark Krieger inquired if the rate the attorney charges had increased. Ms. Cronan: No, I was provided with a letter stating there

would be no increase.

With no further discussion, the Treasurer’s Report was accepted with all Commissioners in agreement.

BILLS SUBMITTED FOR APPROVAL:

Payroll Expenses:	dated 09/01/14–09/30/14 in
the amount of \$ 114,328.16	
Interim Expenses:	dated 09/01/14–09/30/14 in
the amount of \$ 39,464.02	
Non-Budgetary Interim Expenses:	dated 09/01/14–09/30/14 in
the amount of \$ 2736.20	
Bills for Initial Approval:	dated 09/01/14–09/30/14 in the
amount of \$ -0-	

Total:	
	\$ 156,528.38

Mr. John Houghton inquired about the repair to the garage door at

Station 2. Chief Sylvester: There was an issue with one of the gears. The door would not fully close.

Mr. John Houghton inquired about the invoice for the antenna. Chief Sylvester: The antenna had to be moved and that is our share of the invoice.

James A. Fredrikson inquired about the invoice for keys. Chief Sylvester: Spare keys were made for the Chief's and Assistant Chief vehicles.

Mr. John Houghton, made a motion to approve the Bills Submitted for Approval in the amount of \$ 156,528.38. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

OLD BUSINESS:

Mr. Joseph Nadro inquired about third party billing. Chief Sylvester: Deputy Chief Todd Tucker has met with a representative of a company that provides this service at the RI Fire Chief's meeting. The company would bill for product used during a call. Deputy Tucker will investigate further.

NEW BUSINESS:

Fourth quarter line item reconciliation was discussed.

Mr. Mark Krieger made a motion to authorize the Treasurer to balance the line items in the fourth quarter to reconcile the accounts upon the review and approval of the Chairman. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Ms. Cronan gave an update on the grant funds and provided the Board with a copy of the invoices received so far for approval.

Mr. Ronald Rivet stated that our share of the grant be taken from line item 5506.

Mr. Ronald Rivet called for motions to fund the line items.

Mr. Mark Krieger made a motion to fund line item 4407 Replacement Reserve Sinking fund with \$ 25000.00. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement.

Mr. Mark Krieger made a motion to fund line item 1111 Accrued Benefits Sinking fund with \$ 50,000.00. James A. Fredrikson seconded the motion, which passed with all Commissioners in agreement.

Mr. John Houghton made a motion to move unexpended funds in the amount of \$ 150,000 to balance the 2014/2015 budget year. Mr. Mark Krieger seconded the motion, which passed with all Commissioners in agreement.

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CORRESPONDENCE:

Thank you cards from individuals that received service from the Fire District were read.

Chief Sylvester stated that he is very proud of the men on this Department.

ADJOURNMENT:

Mr. Joseph Nadro made a motion to adjourn the meeting. Mr. John Houghton seconded the motion, which passed with all Commissioners in agreement. The meeting adjourned at 6:35 p.m.

Respectfully submitted,

Mr. Ronald Rivet Chairman Cheryl A. Cronan

Recording Secretaries